

How to search for patients dispensed opioids in Toniq:

Go to 'Prescription Reports'

ESC	F1 Help	(RH) Menu	Tue 12/09/2017 12:48pm				TONIQ	WIN
Staff	Toniq Library	Green Papers	Help Desk			Diary Tasks	About	
F2	F3	F4	F5			F9	F10	

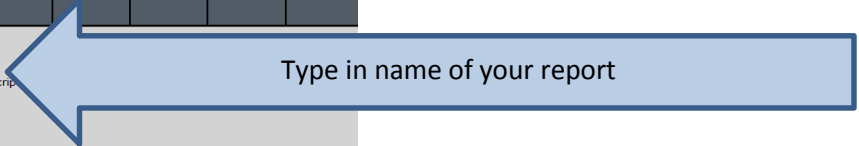
Prescription reports	
1. Repeats due	
2. Prescription details	
3. Owings	
4. IMMP	
5. Special authority expiry	
6. Prescriptions held on file	
7. A4 prescription summary	

Staff Tasks			
	Late	Today	<5 days
	1	0	2
	1	0	0

Choose report name e.g. 'opioid analgesics'

ESC	F1 Help	(RH) Select Prescription det	Tue 12/09/2017 12:48pm				TONIQ	WIN
	Add			Show Hidden				
	F3			F7				

Enter search criteria and/or press ENTER for a list of prescriptions



ESC	F1 Help	(RH) Select Prescription c	Tue 12/09/2017 01:42pm				TONIQ	WIN
	Add			Show Hidden				
	F3			F7				

opioids

Criteria Name

opioids

opioids

Enter search criteria and/or press ENTER for a list of prescription details

ESC	F1 Help	(RH) Edit Prescription details Pg1 6054				Tue 12/09/2017 01:42pm		TONIQ	WIN
	Date Range				No Pat. Details		Other	Next Page	Accept Details
	F3				F8		F10	F11	F12

Prescription details report options

Report name: **opioids** Start date: **01/08/17 00:**

Select medicine: Medicine notes:

Select mixture: Patient age: From To At Rx date ☐

Select prescriber: Professional group:

Select patient: Patient notes:

Institution: Patient address:

Institution group: Exclude ☐ Dispensing staff:

Rx codes: Excl. Rx codes: Rx notes:

Medicine class: Excl. class: Hospital Category: Any Rx note ☐

Stock points:

Therapeutic group: **Nervous System/Analgesics/Opioid Analgesics**

Patient condition: Entry Date: / /

Show patient name ☒ Reverse Order ☐ Include Prices ☐

Include New Rxs ☒ Show patient address ☒ Include Rx Notes/comment ☐

Include Repeats ☐ Show NHI number ☒ Include dose/freq/contract ☒

Patient Name order ☐ Show patient phone no. ☒ Include prescriber details ☐

Medicine order ☐ Show patient birth date ☒ Show spec rec details ☐

Rx number order ☒ Include Directions ☒ Show E script source details ☐

Outstanding Tel. Rxs Only ☐

Outstanding Fax Rxs Only ☐

Outstanding Ref. Rxs Only ☐

Disp Freq Trial only ☐

Enter the name for the report criteria.

Enter F12 to accept details

ESC	F1 Help	(RH) Print	Tue 12/09/2017 12:52pm				TONIQ	WIN
		Pdf File	Csv File	File	View Scrns	View Pages		Print
		F4	F5	F7	F9	F10		F12

Report

Prescription details

Title:

Printer

Type:

Name:

Font:

Left:

Top:

Width:

Height:

File

Name:

Append ☐

Csv

Name:

Pdf

Name:

Status

0%

Click on CSV file, F5

You can export to excel

A1		Rx number																		
	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	
1	Rx number	Repeat	Date time	Repeat co	Repeats	Repeat expiry date	Inactive d	Tx/Fx	Code	Prescriber	Prescriber	Prescriber	Prescriber	Prescriber	Prescriber	Prescriber	Patient ID	Patient I		
2	493996	3	1/08/2017 13:00	2		22/08/2017 0:00			A4											
3	494341	2	15/08/2017 15:53	2		24/08/2017 0:00			A4											
4	494475	3	5/08/2017 11:23	2		27/08/2017 0:00			A4											
5	495745	3	21/08/2017 11:06	2		4/09/2017 0:00			X4											
6	495844	2	11/08/2017 11:27	2		5/09/2017 0:00			A4											
7	495928	3	5/08/2017 9:55	2		5/09/2017 0:00		T	X4											
8	496017	3	3/08/2017 17:03	2		6/09/2017 0:00			A4											
9	496018	3	3/08/2017 17:03	2		6/09/2017 0:00			A4											
10	496265	2	4/08/2017 13:34	2		7/09/2017 0:00			A4											
11	496266	2	4/08/2017 13:34	2		7/09/2017 0:00			A4											
12	496301	2	31/08/2017 16:46	2		7/09/2017 0:00			A4											
13	496346	3	21/08/2017 8:46	2		7/09/2017 0:00			X4											
14	496347	3	21/08/2017 8:46	2		7/09/2017 0:00			X4											
15	496613	3	7/08/2017 12:25	2		10/09/2017 0:00			X1											
16	496729	3	9/08/2017 11:42	2		11/09/2017 0:00			X4											
17	496987	3	10/08/2017 9:11	2		12/09/2017 0:00			X4											
18	498231	3	16/08/2017 13:56	2		20/09/2017 0:00			A4											
19	498261	3	22/08/2017 12:00	2		20/09/2017 0:00			A4											
20	498297	2	1/08/2017 14:13	2		20/09/2017 0:00			A4											
21	498297	3	28/08/2017 11:02	2		20/09/2017 0:00			A4											
22	498298	2	1/08/2017 14:13	2		20/09/2017 0:00			A4											
23	498298	3	28/08/2017 11:02	2		20/09/2017 0:00			A4											
24	498316	2	3/08/2017 12:00	2		20/09/2017 0:00			X4											
25	498441	2	4/08/2017 12:14	2		21/09/2017 0:00			A4											
Export																				

All prescriptions for the first dispensing of opioid analgesics will appear (including combination products). You don't need to include repeats in the search. Then randomly select 10 patients who have been prescribed opioids (or opioid combination products) during that month.

After you have selected the 10, go into each of their files, and check the 'Intervention' section (or where you usually record interventions) to see if an intervention was documented.

During the course of this programme, if any interventions are made it is good practice to document them here so everyone can see what has happened. If you have another method of reliably documenting interventions, you can use this, so long as everyone in the pharmacy knows where to document and look for interventions.

ESC	F1 Help	(RH) Add Intervention Pg1	Tue 12/09/2017 01:02pm				TORUQ	WIN	
Edit Note	Change Date	Goto Time	Reason Code	Action Code	Outcome Code	Print	Change Rx	Attach/Audit	Accept Details
F2	F3	F4	F6	F7	F8	F9	F10	F11	F12
Intervention									
Description			Intervention						
Importance			Improve drug therapy						
Status			In progress						
Time taken			minutes						
Date/Time:			12/09/17 13:01						
Link to									
<input type="checkbox"/> Rx									
<input checked="" type="checkbox"/> Patient									
<input type="checkbox"/> Prescriber									
<input type="checkbox"/> Medicine									
Script med:									
Reasons: Patient concern/question			Actions: Patient history reviewed			Outcomes: Patient educated/counselled			
Enter the total time take so far in minutes.									

This section could also be used to record contacts with the patient and prescriber.

ESC	F1 Help	(RH) New Rx										
Edit Patient	LTC/ Services	Ph/Fax Refer	Use History	Dose Pack	Supply Option	Use Log	Bag Option	Other		End Visit		WIN
F2	F3	F4	F5	F6	F7	F8	F9	F10	F11			
Patient/ Rx	Select option					contract						
Rx code	S Patient Services L LTC Details C Conditions P CCMS Portal O Open Patient Diary T Task U Use Diary Template 1 QuickNote - Face To Face Meeting 2 QuickNote - Phone Call - Spoke to Patient 3 QuickNote - Phone Call - Unavailable 4 QuickNote - Hospital Visit 5 QuickNote - Reconciled medicines 6 QuickNote - Synchronised medicines 7 QuickNote - Returned medicines 8 QuickNote - Delivered medicines 9 QuickNote - Contact prescriber 0 QuickNote - Other											
Prescribe												
Medicine												
Quantity												
Repeat												
Directions												
Rx Notes												
					LTC score 21 = A10, L6, O5 taking medicines but picking up more than 80% active impairment, LTC PF: unstable health status and/or Depression or Chronic Obstructive Pulmonary disease more							
					/3 Not paid in claim so ran repeat 27/02/15							
					Patient has outstanding owes							
					Diary items (active) linked to patient 4 historical notes 4 historical quick notes							